



Parish Steering Committee Meeting Minutes

Parish Steering Committee (PSC)

November 13, 2019 at 7 p.m.

St. Joan of Arc– Rooms 11 and 12

Attendees

Fr. James Black, Pastor

Fr. Steve Smith, Parochial Vicar

Deacon Steve Petrill - ABSENT

Deacon Candidate Jim Elchert

Frank Voegelé, Parish Steering Committee
Chairperson

Andrea Fuchs, Parish Steering Committee
Communications Officer

Paul Davis, Mission Director

Nate Cloeter, Parish Life Chair

Kim Tolnar, Liturgy Committee Chair - ABSENT

Kim VanHuffel, Adult Faith Formation

Patrick McCarthy, Stewardship - ABSENT

Dan Davis, Business Manager

Kathleen Walsh, Missionary Discipleship Director

Shana Leonard, Youth Faith Formation Director

Martha Rindfleisch, Marketing and Communications
Director

Charlie Bush, Adult Faith Formation Chairperson

Jason Risser, NW Deanery Representative

Lee Ann Weer, Communications Committee Chair

Bill and Anne Bielek – Missionary Discipleship

Sabrina Bentley – Expanding the Foundation

Campaign Co-Chair

1. Opening Prayer – Frank Voegelé

2. The Committee received an update on the fundraising efforts to date.

3. Chairman's Report

- a) Adult Faith Formation new programs – AFF received approval for Advent and Lenten programs. For Advent it will be the Eucharist and Scripture program by Scott Hahn. This program is cost effective at \$130 and comes with study materials for the 6-week program. Tom Brady will be approached about being facilitator. The Biblical Walk Through the Mass will be the program for Lent. It is also a 6 week program. The Daily Reflections for Advent and Christmas book was also handed out to the Steering Committee – it will be made available to all parishioners.

b) PSC Goals – proposed goals read by Frank and edited:

1. To establish a sister parish by means of a subcommittee as a focus of charitable mission for the Parish Steering Committee.

2. To be a unifying agent for our parish by bringing concerns to the committee and to be able to clearly articulate Fr. Black's vision for our parish.

3. To continue in our advisory role for Fr. Black and for each other by bringing questions and receiving input to help our various groups as needed.

4. To help the parish as a whole go from maintenance to mission.

c) St. Teresa's Outreach - Deacon Candidate Jim Elchert presented the initial report from the newly formed St. Teresa's Outreach group. This is a new ministry transitioning from SVDP. In these early stages the focus is trying to make sure that transition is seamless and there is a continuation of service to those who were served by SVDP. In a flocknote message announcing STO, 110 responses of interest in helping were received. The STO committee is trying to match needs with the talents of those who have responded. A leadership team is being developed, which currently includes Deacon Steve, Deacon Jim Rouse, Jason Risser, and Deacon Candidate Jim Elchert.

4. Pastor's Corner

a) Fr. Black stressed the emphasis of STO – that it is an extension of St. Teresa's work, therefore, it is St. Teresa's Outreach. He also thanked Kathleen for her contributions and expertise in helping the transition to STO from SVDP, as well as her many years of service as she will be retiring later this year.

b) There was a reception celebrating the 30th anniversary of the church building on November 12. There was a good turnout, including Bishop Griffin.

5. Discussion – Maintenance to Mission

a) PSC Ideas – Fr. Black is asking to form a subcommittee to investigate the ideas that members bring forward in this meeting. The subcommittee will pursue these ideas and see how realistic they might be:

Partner parish; ministry fair; use Scott Hahn info as much as possible; do a program in a different environment – offsite; Run the Race program; ensure groups that do outreach have contacts with other parishes; connecting with other parishes; set clear goals that are measureable and tangible; Run the Race program; strengthening what we're already doing; developing contacts outside of the parish – other parishes in the deanery; work with deanery to create resource of activities that are already running; build outside relationships and foster 1-1 relationships; service hours in the elementary age PSR students, including parents, to participate in a ministry event; website for multiple parishes to share what ministries they are running; open ministries to anyone who wants to come, specifically members of parishes around us; ministry exchange with other parishes; greeter idea; PSC work day; work with other parishes; partner with a poor parish to find out what true poverty really looks like; PSC work day plus participating in other ministry functions as a group

several times throughout each year; partner with other parishes – we can be blessed by them, we can bless them

- b) Subcommittee volunteers: Shana Leonard, Deacon Candidate Elchert. Anyone else who would like to think about it and volunteer can email Frank.

6. Closing Prayer by Fr. Smith

Meeting closed at 8:00 pm

Next PSC Meeting: January 8, 2020

Reports Due: December 13, 2019