



Parish Steering Committee Meeting Minutes

Parish Steering Committee (PSC)

September 11, 2019 at 7 p.m.

St. Joan of Arc– Rooms 9 and 10

Attendees

Fr. James Black, Pastor	
Fr. Steve Smith, Parochial Vicar - ABSENT	
Deacon Steve Petrill	
Frank Voegelé, Parish Steering Committee Chairperson	
Andrea Fuchs, Parish Steering Committee Communications Officer	
Paul Davis, Mission Director	
Nate Cloeter, Parish Life Chair ABSENT	
Jim Schmidt, Parish Life substitute present	
Kim Tolnar, Liturgy Committee Chair	
Kim VanHuffel, Adult Faith Formation	
Patrick McCarthy, Stewardship	
Dan Davis, Business Manager	
	Kathleen Walsh, Missionary Discipleship Director
	Shana Leonard, Youth Faith Formation Director
	Martha Rindfleisch, Marketing and Communications Director
	Charlie Bush, Adult Faith Formation Chairperson
	Jason Risser, NW Deanery Representative
	Lee Ann Weer, Communications Committee Chair
	Bill and Anne Bielek – Missionary Discipleship
	Sabrina Bentley – Expanding the Foundation Campaign Co-Chair
	Charles Resnick – Guidance in Giving Representative

1. Opening Prayer - Campaign Prayer, led by Fr. Black.
2. Introductions of PSC Members
3. PSC Retreat on September 21, 2019
 - a) The Parish Steering Committee will have a retreat on Saturday, September 21, 2019, beginning with Mass at 8:30 am and ending at lunch. Jerry Freewalt of the Diocesan Office of Social Concerns will provide content, including the booklet "Living as Missionary Disciples." These booklets will be available for pick up from the church the weekend of 9/14 & 9/15.
 - b) Other topics at the retreat will be review of PSC and Committee Charters and establishment of goals for the year. All PSC members are encouraged to attend.
4. Capital Campaign
 - a) Charles Recznik of Guidance in Giving, a national firm, discussed the Campaign. We are currently taking in information and studying it to analyze and keep sight of the big picture. The study that was conducted previously showed positive momentum and that parishioners in general see the need for the expanded space. The study gave direction to a re-design of the original proposed layout, although specific design aspects will come later. Multiple pieces are being created for dissemination of information.

- b) Facility Tour – The PSC walked the grounds to familiarize themselves with the proposed layout changes and addition.

5. Closing Prayer by Deacon Steve

Meeting closed at 8:30 pm

Next PSC Meeting: October 9, 2019

Reports Due: September 20, 2019