



Parish Steering Committee Meeting Minutes

Parish Steering Committee (PSC)

March 20, 2019 at 7 p.m.

St. Joan of Arc– Rooms 1 and 2

Attendees

Fr. James Black, Pastor	Jim Simonton, Finance Council - ABSENT
Fr. Steve Smith, Parochial Vicar - ABSENT	Kathleen Walsh, Missionary Discipleship Director
Deacon Steve Petrill - ABSENT	Kit Yannone, Missionary Discipleship Committee Chairperson - ABSENT
Frank Voegelé, Parish Steering Committee Chairperson	Shana Leonard, Youth Faith Formation Director
Andrea Fuchs, Parish Steering Committee Communications Officer	Marcy Rolph, Business Manager - ABSENT
Paul Davis, Mission Director	Martha Rindfleisch, Marketing and Communications Director
Christine Cloeter, Parish Life Chair	Charlie Bush, Adult Faith Formation Chairperson
Kim Tolnar, Liturgy Committee Chair	Jason Risser, NW Deanery Representative - ABSENT
Kim VanHuffel, Adult Faith Formation	Minh Nguyen, Liturgy - ABSENT
Patrick McCarthy, Stewardship	Lee Ann Weer, Communications Committee Chair - ABSENT
Dan Davis, Business Manager	

1. Opening Prayer by Frank Voegelé.
2. Introduction of Dan Davis, new Business Manager
3. The minutes from the February meeting were approved.
 - a) Methodology of minutes will be discussed at next Executive Committee meeting
4. PSC Chairman's Report
 - a) Updated Charter – an updated copy of the charter will be provided to PSC members which includes the naming convention of reports and minutes. (Ministry Title YYYYMM) Minutes and reports should be submitted in PDF format.
5. Mission Director Report
 - a) Master planning committee
 - i. The campaign theme is “Expanding the Foundation: Faith, Family, Future.” The campaign committee has been created and currently has 3 members. Building campaign informational pamphlets are being developed, and an updated copy

of the case statement and updated pictures of the project are being provided to Guidance in Giving.

- ii. The timeline goal for the completion of the new building is September 2021.
- iii. The guiding quote (attributed to St. Joan of Arc) for the campaign is: "Act and God will act, work and He will work."

b) Opioid subcommittee update

- i. Dr. Ryan Squire will be the speaker at the April 30 event from 7 pm – 8:30 pm in the social hall following mass at 6:15 pm. The program will start with a welcome and opening prayer and then Dr. Squire will speak for the remainder of the time, including a break for small group discussion during the presentation. It will finish with Q & A and a closing prayer. Handouts will be provided to attendees, anyone interested in attending can RSVP.

6. Group Discussion Topics

- a) Christ Life Program – AFF members have researched the program and were granted permission to view videos of presentations online. The program has a one-time cost of \$1170, which includes a printing license. A nominal fee could be charged to attendees to help defray cost of the program, meals and materials printing. The program is divided into three 7-week blocks. The logistics and timing of the blocks would need to be discussed and worked out.
 - i. Christ Life is different from Alpha in that it is specifically a Catholic program; topics are similar to those covered in Alpha, but the presentation and discussion is significantly different. This program would be a replacement for Alpha and ARC.
 - ii. Reaction among the PSC members was positive. AFF will start looking to put together a leadership team to continue researching and start working on logistics, with the earliest kick-off date being sometime in the Fall of 2019.

7. Pastor's Corner

- a) Ministry fair update – Fr. Black will discuss the Ministry Fair with Festival leadership to explore the possibility of including the Fair as part of the festival.
- b) Liturgical renewal – the poor box has been installed; donations will be split between SVDP and JOIN. Several hundred dollars has been collected each of the first several weeks.
- c) Liturgical renewal – Fr. Black has observed that people are praying the Angelus and Hail Mary and there has been positive feedback regarding the bell to start mass. These changes were

implemented as a way to promote prayerfulness as well as an audible signal for the beginning of the mass instead of a visual signal.

- i. Based on feedback regarding the new prayer cards being removed from and re-positioned in the pews, there will be research done to see about including the prayer cards inside of the missal books.

d) The installation of our new bishop will take place next Friday, March 29.

e) PSC members will be volunteering to serve at the fish fry on 4/12/19. Members who are participating are asked to email Patrick. 10 – 12 members are needed to volunteer and should arrive by 4:45 pm.

8. The meeting adjourned at 8:15 pm with a closing prayer by Fr. Black.