



Community Enhancement Suggestion

We welcome your suggestion. It is through new ideas and recommendations that St. Joan of Arc continues to meet, and surpass, the growing needs of our members and the community in which we serve. New, as well as traditional, ideas enable us, as a church body, to continue to grow in our journey from an encounter with the living Christ to a loving relationship with Him - **Making Church Matter**.

Please complete this form, in its entirety, and submit to parish mission director Paul Davis. Electronic submissions can be emailed to pdavis@stjoanofarcpowell.org. Hard copy submissions should be marked to Paul's attention and dropped off at the parish business office.

Suggestion Submitted By (your name): _____

Date Submitted: _____

Contact Information:

Primary Contact Name: _____

Phone Number and the best time to reach you: _____

Email Address: _____

Secondary Contact Name: _____

Phone Number and the best time to reach you: _____

Email Address: _____

Proposed Enhancement Description: Please be as detailed as possible in your response. If applicable, please provide additional information that provides a clearer understanding of the proposed suggestion. Examples: Pertinent brochures, materials, sample handouts, pertinent websites, testimonies, survey results, etc. If possible, at this time, list approximate cost and staffing requirements.

Targeted Audience:

Benefits/Goal of Your Suggestion:

Thank you for your submission. You will be contacted soon to discuss your suggestion.

Parish Office Use Only:

Date Received: _____ **Date Logged in Database:** _____

Date of Initial Review: _____

Reviewed By: (circle one)

Mission Director, Missionary Discipleship Director, AFF Director, YFF Director, Music Director, Liturgy Director (include review date, initial comments/recommendations):

_____ **Executive/Steering Committee (include review date, initial comments/recommendations):**

Response (Approved/Denied, Reasons, Next Steps, Ministry Contact information for Enhancement, etc.):

Date of Response: _____

Long Form Proposal Needed? YES _____ **NO** _____

Response Reviewed with Requestor? YES _____ **NO** _____ **Date** _____

Implementation Date (if applicable): _____

Evaluation Date (if applicable, implementation impact): _____

Thank you for your submission. You will be contacted soon to discuss your suggestion.